Gratia Christian College
宏恩基督教學院

Quiz

Programme	:	Bachelor of Social Work
Academic Year (Semester)	:	2025 - 2026 (Semester 1)
Course Code	:	SW4101
Course Title	:	Administration in Human Service Organizations
Date	:	22/12/2025
Time	:	7:00 p.m.-8:30 p.m.
Time Allowed	:	90 minutes
Weighting	:	40% of the Overall Marks

Student ID No. :

This paper has 16 pages (including this cover page).

Instructions to candidates:

1. This question paper contains 2 sections: section A and section B.
2. Answer all questions in this question-answer paper provided.
3. This paper carries 100 marks which are allocated to each question as indicated.
4. This is a closed-book quiz.

No materials or aids are allowed during the whole quiz. If any unauthorized materials or aids are found on a candidate during the quiz, the candidate will be subject to disciplinary action.

Do not turn this page until you are told to do so.
You should hand in this question-answer book after the quiz.

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Question Number	Your Answers

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Section B：Short questions (60%)

Please choose any three of the following questions and use not more than 300 words to answer each question. Each question weighs 20%.

1. Please describe the main features of theory X (McGregor,1960) and then suggest a particular field of service or type of organization that you think is more suitable for the implementation of theory X and explain why.

2. Please describe and elaborate the seven steps in human resource management process of human service organizations in general.

3. Administration is one of the function of supervision. Please describe the related activities in a non-government organization.

4. What are the major differences between a human service and business organization? Please elaborate.

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The End

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